

HOW TO **RENT** YOUR HOUSE NOW!

SHORT RENTAL APPLICATION

To save time, fill out this application with the prospective tenant on the phone before showings.

Full Name: _____
Tenants (# Adults, # of Children): _____
Phone #: _____
Email: _____
Pets? Describe: _____
Source of Income: _____
Time at current job: _____
Annual Household Income: _____
Smokers? _____
Move In Date: _____
References (include phone #) _____

Current Landlord (with phone#): _____

Previous Landlord: (with phone#) _____

Ever been served a Notice to Evict: YES NO
Explain: _____

Notes:

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FULL RENTAL APPLICATION

Use this form when considering a potential tenant for rental (after showing). Be sure to get their signature at the bottom to receive permission to perform background checks. ALL information should be complete.

APARTMENT INFORMATION - * is mandatory information to process application		
*	What date do you wish to move in?	DATE:
*	When are you available to view multiple places at once?	DATE:
*	Rental Unit Type Requested? <i>Apartment, House, Multiplex, Room, Student Room, Commercial Unit, Other (specify)</i>	
*	Size: <i>Room/Shared, Bachelor, 1 Bed, 2 Bed, 3 Bed, 4 Bed, Other (specify).</i>	
*	Area of City/Town	
*	Price Range	
*	Prefer Utilities Included?	YES NO
*	Pets?	YES NO TYPE: HOW MANY?:
APPLICANT CONTACT INFORMATION		
*	Full Name of Proposed Tenant (First, Middle, Last)	
*	Social Security (Insurance) Number of Applicant	
*	Current Address (no.,street, city, province)	
*	Home Phone No.	
	Cell Phone No.	
	Email (if at all possible, please provide)	
	Date of Birth	
	Other Proposed Occupants (use notes if additional)	Name:
		Date of Birth:
		Relationship to Applicant:
		Name:
		Date of Birth:
		Relationship to Applicant:
*	Are any occupants smokers?	YES NO HOW MANY?
RESIDENTIAL HISTORY		
*	<i>Previous Address</i>	
*	Own/Rent	OWN RENT
*	Reason for Leaving	

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*	Owner/Manager's Name & Phone no.	
	Did you give notice?	
*	Date of Residency	FROM: TO:
*	<i>Prior Address</i>	
*	Own/Rent	OWN RENT
*	Reason for Leaving	
*	Owner/Manager's Name & Phone no.	
	Did you give notice?	
*	Date of Residency	FROM: TO:
EMPLOYMENT		
*	Employer	
*	Employer's Phone No.	
*	Length of Time Employed there	
*	Able to Provide Proof of Income Letter?	YES NO
GENERAL QUESTIONS		
*	Have you ever been served a Notice or Application to Evict?	YES NO
*	Explain:	
	How did you hear about this property?	
NOTES:		
<p>Investigation Authorization: I authorize investigation into all statements and references contained in this application. Said investigation may include credit, criminal background, eviction, references and other background checks. By applying for occupancy of this property, I also authorize post-hire investigation into my credit, housing and criminal background:</p> <p>Signature: _____</p> <p>Print Name: _____</p> <p>Date: _____</p>		

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